

## **Privacy Statement 2M Recruitment**

With this Privacy Statement, 2M Recruitment, having its office at (6401HZ) Assen, Brinkstraat 69, with chamber of commerce number: 62853295 (hereinafter: “2M Recruitment”), explains which personal data it collects and processes and for which purposes, and what its cookie policy is.

### **General information**

2M Recruitment respects the privacy of all the visitors of its website [www.2mrecruitment.com](http://www.2mrecruitment.com), its (potential) clients and other (potential) relations of 2M Recruitment. Personal data provided to 2M Recruitment, will be dealt with and secured with the greatest care possible. Your personal data will not be sold or traded, nor shared with organisations or individuals that are not related to the services of 2M Recruitment in any way. In any event, 2M Recruitment processes data in compliance with the requirements laid down by the Dutch Personal Data Protection Act (“Wet Bescherming Persoonsgegevens”).

### **Personal data**

If you use the services of 2M Recruitment or if you have contacted 2M Recruitment, for example by sending an email or by using the contact form on the website of 2M Recruitment, 2M Recruitment will save the personal data provided by you. 2M Recruitment only saves and processes the personal data as provided by you.

2M Recruitment will use your personal data to provide the best service possible. Your personal data will solely be used for this purpose. Your personal data shall not be shared with third parties without your written consent, unless it is necessary for the execution of the agreement you concluded with 2M Recruitment or it this is required by law.

Your personal data will be kept for as long as the nature of the contact between you and 2M Recruitment is needed in the opinion of 2M Recruitment.

You can visit the website of 2M Recruitment without providing any personal data to 2M Recruitment at any time.

### **Third party websites**

This policy is not applicable to third party websites that are connected to this website through links or buttons, such as the social media buttons. It is not within the power of 2M Recruitment to guarantee that these third parties will handle your personal data in a secure and careful manner. 2M Recruitment recommends you to read these websites’ privacy policies before making use of these websites.

### **Cookies**

2M Recruitment uses cookies. Cookies are very small text files that are stored on the hard drive of your computer, tablet or smartphone. These cookies are used to help function the website of 2M Recruitment. These cookies are not used to identify you.

2M Recruitment also uses Google Analytics. Analytics cookies are used to map and analyse website use, with the goal of improving the quality and/or effectiveness of the website. Google may provide this information to third parties if Google is required by law to do so, or if these third parties process the provided data on Google's behalf. 2M Recruitment does not have any influence on this matter. However, 2M Recruitment does not allow Google to use the provided analytics for other Google services.

Third parties do not have access to the cookies 2M Recruitment uses. If you are completely opposed to the idea of websites storing cookies on your computer or peripheral devices, you can always adjust your browser settings. These proceedings however only affect that particular device and browser. In the event you use more computer and/or browsers, you need to repeat these proceedings as many times necessary.

Refusing cookies may stop the website of 2M Recruitment from functioning properly.

#### **Inspection and modification personal data**

You can always contact us if you have any questions regarding this statement or wish to review, modify or delete your personal data by sending an email to: [info@2mrecruitment.com](mailto:info@2mrecruitment.com). Please put in your subject line: "Personal Data".

#### **Modification of this statement**

2M Recruitment reserves the right to modify this privacy statement. 2M Recruitment recommends you to review this statement on a regular basis.

*January 2017*

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